

TNCERA Checklist - Clinic

S.No	Requirement	Norms	Remarks
1	Consulting Room	>=100 Sqft per Consultant with good lighting and ventilation + Sufficient space with two cots should be available for patient observation in case of emergency like anaphylaxis	
2	Patient Waiting Space	Applicable	
3	Staff	Minimum RMP-1, Paramedical-1	
4	Records	Register A (Lab), B (Imaging), C (IP), D (OP), E (OT) as applicable	
5	Equipment	Examination couch, BP apparatus, Stethoscope, Torch, Tongue depressor, Thermometer, Weighing machine (Adult / Pediatrics), Knee hammer, Measuring tape, Screen for privacy during patient examination. Special examination equipment as applicable - Proctoscope, P.V tray, etc., + Sterilizer or autoclave, Sterile/disposable syringes, sterile gloves, Cheetles forceps, Surgical scissors, Adhesive plaster, Suturing tray, Kidney trays, Surgical equipment for I&D.,	
6	Prescription Slip	Should be signed with date and seal showing TNMC regn Number	
7	Waste Disposal	Waste should be managed as per Gol & GoTN pollution Control Board Norms. Agreement with Common Treatment Facility operator for Bio Medical Waste disposal	
8	Dispensation of Medicine	If done, should be done by a registered qualified pharmacist or by the Doctor or under his/her supervision	
9	Laboratory	If available should satisfy the norms for clinical labs. However, the Medical officer can get the test done by trained person under his direct supervision. Urine albumin, sugar and Blood Hemoglobin can be undertaken by a trained person.	
10	Xray	Xrays shall be taken by a qualified radiographer who holds minimum a Certificate in Radiographer Assistant recognized by Govt. AERB certification for Xray	
11	Minor Surgeries	If minor surgical procedures are carried out, a clean room for the purpose with facilities prescribed for Minor O.T should be available.	
12	Wards or In-patient rooms	Adequate lighting and ventilation. Usually <=4 beds. Atleast 1 electric fan for every 2 beds.	
13	Toilet	Should be available	

14	Fire fighting	Adequate ISI marked fire fighting equipments should be available.	
15	Labour Room	If the establishment is providing maternity services then refer norms for Labour room	